

OCASP Document Printout

Departmental Copy

Planner:	Student Two
Activity Dept:	Faculty of Education
Nature:	Placement
Category:	Academic
Departure:	03-Jan-2008

Document Status: APPROVED (as of 11-Dec-2007)

Department/Unit: <i>Faculty of Education</i>	Activity Planner: <i>Your Name Here</i>
Category of Field Activity: <i>Academic</i>	Exchange Coordinator: <i>studenttwo@queensu.ca</i>
Nature of Field Activity: <i>Placement</i>	Student Group:
Location of Field Activity: <i>Singapore - Republic of; Nanyang Technological University; 0 from Singapore</i>	
Travel Itinerary: <i>Departing 02-Jan-2008 Arriving Northwest Airlines 1497- Toronto YYZ - Detroit Metro DTW on 02-Jan-2008 and departing on 02-Jan-2008 Arriving Northwest Airlines 0011 - Detroit Metro DTW - Tokyo Narita NRT on 02-Jan-2008 and departing on 03-Jan-2008 Arriving Northwest Airlines 0006 - Singapore SIN - Tokyo Narita NRT on 04-May-2008 and departing on 04-May-2008 Arriving Northwest Airlines 0012 - Tokyo Narita NRT - Detroit Metro DTW on 04-May-2008 and departing on 04-May-2008 Arriving Northwest Airlines 5806 - Detroit Metro DTW - Toronto YYZ on 04-May-2008 and departing on 04-May-2008 Arriving Northwest Airlines 0011 - Tokyo Narita NRT - Singapore SIN on 03-Jan-2008 and departing on 04-Dec-2008 Returning 04-May-2008</i>	
Mode(s) of Transportation: <i>Commercial Carrier: Northwest Airlines</i>	
Chain of Responsibility:	
Leader Name	Leadership Role
<i>Student Two</i>	<i>Off-Campus Activity Leader</i>
First Aid?	Other Training?
<i>N</i>	
Participants other than Leadership: <i>0</i>	
Training Requirements: <i>Pre-departure at QUIC</i>	

<p>Disabilities or Special Needs: N/A</p>								
<p>Immunization or Prophylaxis Requirements: <i>All routine Canadian immunizations</i></p>								
<p>Emergency Procedures: <i>Queen's Emergency Support Program's 24/7 Contact(613)533-6111. In Singapore, 955 for fire and ambulance and 999 for the police. 67905200 for Campus Security at Nanyang and 67904777 for the Fault Reporting Centre Singapore - SINGAPORE, High Commission of Canada Address: One George Street, #11-01Singapore 049145 Postal Address: P.O. Box 845, Singapore , 901645 Tel.: 65 6854-5900 Emergency toll-free to Ottawa: 001-800-2326-6831 Fax: 65 6854-5913 E-Mail: spore@international.gc.ca</i></p>								
<p>University Contact Details: <i>Peter Chin, Practicum Coordinator (613) 533-6202</i> <i>Wayne Myles, Director QUIC (613) 533-2604</i></p>	<p>Local Field Contact Details: <i>International Student Centre (65) 6790 6823</i></p>							
<p>Emergency Contact: <i>Student Two Parent</i> <i>Address</i> <i>Phone Numbers</i> <i>Email address</i></p>	<p>Emergency Contact: <i>Student Two Friend</i> <i>Address</i> <i>Phone Numbers</i> <i>Email address</i></p>							
<p>Hazards and Risk Analysis:</p> <table border="1"> <thead> <tr> <th>Hazard Identified</th> <th>Risk Analysis</th> <th>Risk Management Plan</th> </tr> </thead> <tbody> <tr> <td><i>DFAIT - Local Laws and Customs</i></td> <td><i>I am subject to local laws. A serious violation may lead to a jail or death sentence. The sentence will be served in local prisons. The procedures required in legal proceedings or police investigations may be different from the procedures in force in the Canadian legal system. Canadians wishing to undertake such proceedings can expect to face long delays and additional efforts in order to resolve their case. The Government of Canada cannot intervene in ongoing legal proceedings in other countries, unless requested to do so by local authorities. Such requests are rare. Canadians arrested or detained have the right to contact the responsible Canadian government office</i></td> <td><i>In your own words, describe your risk management plan..</i></td> </tr> </tbody> </table>			Hazard Identified	Risk Analysis	Risk Management Plan	<i>DFAIT - Local Laws and Customs</i>	<i>I am subject to local laws. A serious violation may lead to a jail or death sentence. The sentence will be served in local prisons. The procedures required in legal proceedings or police investigations may be different from the procedures in force in the Canadian legal system. Canadians wishing to undertake such proceedings can expect to face long delays and additional efforts in order to resolve their case. The Government of Canada cannot intervene in ongoing legal proceedings in other countries, unless requested to do so by local authorities. Such requests are rare. Canadians arrested or detained have the right to contact the responsible Canadian government office</i>	<i>In your own words, describe your risk management plan..</i>
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(embassy, high commission, etc.). Arresting officials have a responsibility to assist me in doing so. Canadian consular officials can provide a list of local lawyers upon request. Unauthorized demonstrations are illegal. Canadians should avoid all protests and demonstrations where they could be at risk. Under Singapore law, an assembly of five or more people requires a permit. The penalty for drug offences is very strict and can include the death penalty. Driving under the influence of alcohol is a serious offence. Sentences can be up to 10 years in prison. Singapore has strict laws and penalties against a variety of actions that may not be illegal or may be considered minor offences in Canada, including jaywalking, littering, spitting, smoking in public places, and the importation and sale of chewing gum. Chewing gum, eating and drinking on the Mass Rapid Transit is illegal. Vandalism offences carry a mandatory sentence of corporal punishment. Shoplifting is considered a serious offence. Lesser offences such as “outrages of modesty” (inappropriate behavior by men towards women) carry corporal punishment (rattan cane). Homosexuality is illegal. Convicted offenders may face jail sentences and fines. Common-law relationships are not recognized. Foreigners are more likely to be at risk than locals.

DFAIT - Local Travel Traffic drives on the left. Traffic In your own words, describe regulations are strictly enforced. your risk management plan.

Canadians drive on the right side of the road and so there is risk of me getting harmed from crossing streets in Singapore if I don't check properly before crossing streets.

DFAIT - Safety and Security

The crime rate is relatively low and violent crime against foreigners is rare. However, there have been some reports of robberies and sexual assaults. Petty crime, such as pick pocketing and purse snatching occurs especially at the airport, hotels, and other areas frequented by tourists. Foreigners are more likely to be at risk than locals. It is likely I will visit these areas often. I could be the victim of any of the crimes mentioned. There is a very high risk of encountering this hazard. This is likely to happen to a lone traveler, or one who looks as though they have a lot of money, is wearing flashy clothes, etc. Women and travelers are probably more at risk. Impacts could be financial, or threat to personal safety. DFAIT warns Canadians about this risk.

In your own words, describe your risk management plan.

DFAIT - Threat of terrorism

There is a heightened threat of terrorism throughout Southeast Asia, including Singapore. I can be harmed if not cautious.

In your own words, describe your risk management plan.

DFAIT – Currency

Canadian currency and traveller's cheques are not widely accepted worldwide. Credit cards and debit cards should be used with caution due to the potential for fraud and other criminal activity. Impacts could be financial, or threat to personal safety. DFAIT warns Canadians about this risk.

In your own words, describe your risk management plan.

*Entry/Exit - Yellow
Fever*

Proof of yellow fever immunization is required for those arriving from infected areas. Certificates of vaccination are required from travellers over 1 year of age who, within the preceding 6 days, have been in or have passed through any country partly or wholly endemic for yellow fever. The countries and areas included in the endemic zones are considered as areas with risk of yellow fever transmission: Africa: Angola, Benin, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Congo, Cote d'Ivoire, Democratic Republic of Congo, Equatorial Guinea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Liberia,, Mali, Mauritania, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Somalia, Sudan, Togo, Uganda, United Republic of Tanzania. America: Argentina, Bolivia, Brazil, Colombia, Ecuador, French Guyana, Guyana, Panama, Paraguay, Peru, Trinidad and Tobago, Suriname, Venezuela.

In your own words, describe your risk management plan.

Health - Dengue Fever In 2007 there has been an increase of reported cases of dengue fever in some areas of Singapore and in southeast Asia. I could get sick, temporarily or permanently. The trip could be cut short. I am not sure of which regions are affected so I don't know if I will be exposed. There is potentially a lot of risk. This is high if I go to those regions but less if I avoid them. The warnings on DFAIT have

In your own words, describe your risk management plan.

confirmed this. I don't know how all these diseases are transmitted.

Health - Pollution

Unrestricted burning in neighboring Indonesia periodically causes atmospheric pollution to rise to unhealthy levels. Levels change quickly and should be closely monitored. Travellers with respiratory problems should take this into account and consult with their physician prior to travelling. My safety is threatened.

In your own words, describe your risk management plan.

Health and Travel Insurance

My provincial health plan may not cover all expenses if I get sick or injured while abroad. It may cover nothing or only a portion of the costs. Some credit cards offer their holders health and travel insurance. I cannot assume the card alone provides adequate coverage.

In your own words, describe your risk management plan.

Local Laws and Custom

Dual nationality is not legally recognized, which may limit the ability of Canadian officials to provide consular services.

In your own words, describe your risk management plan..

Malaria

Malaria is endemic (i.e., constantly present) in most of sub-Saharan Africa; in large areas of the Middle East, South Asia, South East Asia, Oceania, Haiti, Central and South America; and in parts of Mexico, North Africa and the Dominican Republic. From time to time in endemic areas, the number of malaria cases can increase dramatically to the epidemic level. Ten percent of the Canadian population travels to international destinations (excluding the United States) annually, and many travel

In your own words, describe your risk management plan..

through malaria-endemic areas. Due to the anticipated increase in Canadians travelling and the changing geographic distribution of malaria worldwide, the rate of imported malaria in Canadians is likely to increase. I could get sick, temporarily or permanently. The trip could be cut short. I am not sure of which regions are affected so I don't know if I will be exposed. There is potentially a lot of risk. This is high if I go to those regions but less if I avoid them. The warnings on Public Health Agency of Canada have confirmed this. I don't know how all these diseases are transmitted.

Natural Disasters and Climate

My safety is threatened. Singapore is located in an active seismic zone and monsoon season occurs twice a year. Northeast monsoon season takes place from December to March and southeast monsoon season occurs from June to September. During these periods Singapore experiences increased rains and heavy winds. It is uncertain when an earthquake or monsoon will hit.

In your own words, describe your risk management plan.

Piracy

Pirate attacks and armed robbery occur against ships in Southeast Asia, in and around Singapore, in the Straits of Malacca, and between Riau Province and Singapore. I can potentially get harmed if this occurs.

In your own words, describe your risk management plan.

Safety and Security - Theft

In addition to the other risks of safety and security already discussed there is always the risk of theft when we travel abroad. This includes the loss of

In your own words, describe your risk management plan..

personal items and most importantly personal identification and documentation. Missing these items will become very difficult to replace while abroad.

Travel Health

Standards of medical care may differ from those in Canada. Treatment may be expensive, and payment in advance may be required. Travellers are advised to arrange for medical insurance prior to departure. Prescription medications should be kept in the original container and packed in carry-on luggage.

In your own words, describe your risk management plan.

Weather

Singapore weather is very hot and humid in comparison to Canada. If I am not careful I can get sun stroke or get dehydration.

In your own words, describe your risk management plan.

I have reviewed and initially approved the Plan described above, such that it may now be submitted to a Person-in-Authority for approval:

Faculty Exchange Coordinator: ***Student Two***

Signature/NetID: ***XXXX***

Dated: ***03-Dec-2007***

I certify that this Safety Planning Record accurately describes the scope of the Off-Campus Activity, identifies the foreseeable hazards, and documents the plans that have been put in place to manage the associated risks.

As a participant of the Off-Campus Activity I acknowledge that:

- I am aware of the foreseeable risks associated with this off-campus activity and I consent to assume them;
- I am aware that I have certain responsibilities as a Participant under the Off-Campus Activity Safety Policy and I consent to assume them;
- I am in a satisfactory state of health to undertake the off-campus activity and I have received all of the prescribed immunizations;
- I am aware that I will need supplementary health insurance and that I am responsible for obtaining required visas and travel documents for participation of international activities;
- I will act in a safe and responsible manner through the course of the off-campus

activity, taking into account instructions received and the welfare of others.

Document Creator/Activity Planner: ***Student Two***

Signature/NetID: ***XXXX***

Dated: ***03-Dec-2007***

I certify that I have reviewed and approved the above Off-Campus Activity Plan:

Unit Head/Person-in-Authority: ***Faculty of Education - Person In Authority***

Signature/NetID: ***OCASP system***

Dated: ***03-Dec-2007***