



PRACTICUM INFORMATION FACULTY OF EDUCATION 2009-2010

The following information is a template of the on-line registration forms. It is designed to help you identify the information you want submitted on-line. **READ ALL INFORMATION CAREFULLY!** Due date for the on-line forms is April 17, 2009. Due date for applying for the OESC Police Record check ID card is May 29, 2009 in order to receive your ID card prior to starting the program in September.

ORIENTATION - September 1 – 3, 2009 - Fall term begins (Introduction to the Education Program and to the Teaching Profession, registration, pictures)

CLASSES - September 4 – October 2, 2009 (September 7 – Labour Day) - Teacher candidates attend classes and prepare for the start of the practicum. Courses in Theory, and Professional Practice, Critical Issues and Policies in Education, as well as Curriculum courses will be introduced.

FIRST TEACHING BLOCK OF EXTENDED PRACTICUM - October 5 – October 30, 2009 (October 12 – Thanksgiving) - Teacher candidates start the first teaching block of the extended practicum. All three teaching blocks are completed in the same Associate School (with the exception of Outdoor & Experiential Education candidates). During the practicum there are some assignments for curriculum courses, and candidates work on the two field-based courses PROF 190/ PROF 191 and PROF 100/101.

ON-CAMPUS weeks for all teacher candidates - November 2 – 20, 2009 - Continuation of classes.

SECOND TEACHING BLOCK OF EXTENDED PRACTICUM - November 23 – December 18, 2009 - Teacher candidates return to Associate School for the second teaching block of the extended practicum.

CLASSES - January 4 – February 12, 2010 - Winter Term classes.

THIRD TEACHING BLOCK OF EXTENDED PRACTICUM - February 16 – March 12, 2010 (February 15 – Family Day) - Normally teacher candidates **return** to Associate School to complete the third teaching block of the extended practicum.

MARCH BREAK – March 15 – 19, 2010

ALTERNATIVE PRACTICUM - March 22 – April 9, 2010 (April 2 – Good Friday)

CLASSES - April 12 – 23, 2010 - Culmination of classes

CLOSING WEEK – April 26 – 30, 2010 – Conferences/Celebration and PROF 190/191 Exit Conferences

PRACTICUM PLACEMENTS Under no circumstance are teacher candidates allowed to arrange their own practicum. Only Associate Schools within the listed District School Boards will be used. District school boards within our catchment area are asked to identify “Associate Schools” located in various communities within their boards. (District school boards that are working with Queen’s Faculty of Education are listed below as well as on the maps.) Some District School Boards take in a large geographic area so candidates should be aware that placements could be made in any of the Associate Schools within the district board. Teacher candidates are asked to identify (in order of preference) four district school boards within our catchment area where they could complete their practicum. There is an area on the form where candidates can be more specific about the area within the board(s) they have chosen (i.e. east, west, etc.) Based on both candidate and school information, the Practicum Office then tries to match candidates with schools identified as Associate Schools.

The Practicum Office does their best to accommodate first choices however, there is no guarantee the practicum will be made in any of the four choices. Teacher candidates will be contacted for additional input if no placement can be found in the initial four choices. Normally, candidates will be placed in one Associate School for all three practicum blocks (12 weeks of extended practicum). Intermediate-Senior teacher candidates who successfully complete both teaching subjects in the first two practicum blocks, may want to teach Grade 7 or 8 during the third practicum block. Intermediate-Senior candidates requesting Grade 7 or 8 will be as a generalist and therefore be expected to teach all core subjects. A placement in grade 7 or 8 is not guaranteed.

The Faculty of Education is not at liberty to ask religious affiliation therefore, if a Catholic District School Board is listed as a choice, it will be assumed the candidate is comfortable teaching in the Catholic school system. The Practicum Office will try to accommodate Catholic School Board first choice requests but it is not guaranteed. Teacher candidates who do not choose a Catholic District School Board, will not be placed in a Catholic school. Non Catholic teacher candidates have had successful placements in Catholic schools.

Information regarding the practicum placement will be mailed at the end of June. A letter outlining **details of the practicum will be sent to the mailing address listed on the on-line registration.** Be sure to use an address where you will be receiving mail at the end of June. Make note on the bottom of the arrangement form, any special circumstances that need to be taken into consideration.

District School Boards used by the Faculty of Education, Queen's University

Public District School Boards

Durham District School Board
Hastings Prince Edward District School Board
Kawartha Pineridge District School Board
Limestone District School Board
Ottawa-Carleton District School Board
Peel District School Board (Mississauga & Brampton areas only)
Renfrew District School Board
Simcoe District School Board (Barrie and Orillia areas only)
Toronto District School Board
Trillium Lakelands District School Board (Lindsay area only)
Upper Canada District School Board
Waterloo District School Board
York Region District School Board

Catholic District School Boards

Algonquin-Lakeshore Catholic District School Board (Kingston, Belleville, Trenton areas only)
Catholic District School Board of Eastern Ontario (Brockville area only)
Dufferin-Peel Catholic District School Board (Mississauga & Brampton areas only)
Durham Catholic District School Board
Ottawa-Carleton Catholic District School Board
Peterborough, Victoria, Northumberland & Clarington Catholic District School Board
Toronto Catholic District School Board
York Catholic District School Board



Practicum Office
 Tele: 613-533-6202
 FAX: 613-533-6596
 Email: practicum.office@queensu.ca

PRACTICUM ARRANGEMENT FORM

Name: _____ Student No.: _____
(Please Print)

Mailing Address: _____
 _____ Postal _____

Phone: _____ Email: _____

Primary/Junior

Intermediate/Senior

Diploma in Education

(Technological Studies)

Subjects: _____



Special Programs have separate admission process

Artist in Community Program

Outdoor & Experiential Education

Aboriginal Teacher Education

Use of a car for practice teaching

Choose 4 district school boards (listed on page 2 as well as maps) in which you could complete your practicum placement. It is important to remember that **teacher candidates are responsible for travel** (which could be significant), **and accommodation** within the district board in which they are placed. Some boards are very large geographically and candidates could be placed in **any** Associate School within a District School Board.

Intermediate-Senior candidates could be placed in either of their teaching subjects initially. Not all Intermediate-Senior candidates will get experience in both teaching subjects during the fall teaching blocks. If an Intermediate-Senior candidate does not get experience in their other subject during the fall term, the third teaching block will be arranged in that subject.** Candidates are asked to provide the school board and secondary school from which they graduated if in Ontario.

Graduated from: _____ **Board:** _____

Board Notes:

First Choice _____

Second Choice _____

Third Choice _____

Fourth Choice _____

The Practicum Office is aware that changes in teacher candidates lives cannot be predicted, however once a placement has been made, it will only be changed under dire circumstances. The information you give on this form must be as accurate as possible, with as much information that will help the Practicum Office as necessary. Please indicate below if there are special needs of which the Practicum Office needs to be aware: **(i.e. single parent, medical condition, child-care responsibilities, married candidate, varsity athlete)**

All District School Boards require a **Police Record Check** prior to starting any practicum placements. All Police Record Checks **MUST be done through the Ontario Education Services Corporation (OESC)**. Applications for the Criminal Background Check are available on the OESC web site <http://www.oesc-cseo.opsba.org>. Teacher candidates will be unable to start the extended practicum unless they have their OESC ID card.

****Due to the limited number of schools offering Native Studies as part of their curriculum, IS candidates with Native Studies as a teaching subject are not guaranteed a placement in that subject.**



QUEEN'S UNIVERSITY
FACULTY OF EDUCATION

CANDIDATE BACKGROUND INFORMATION FORM

TEACHER CANDIDATE: _____

PROGRAM OPTION: Primary/Junior Intermediate/Senior

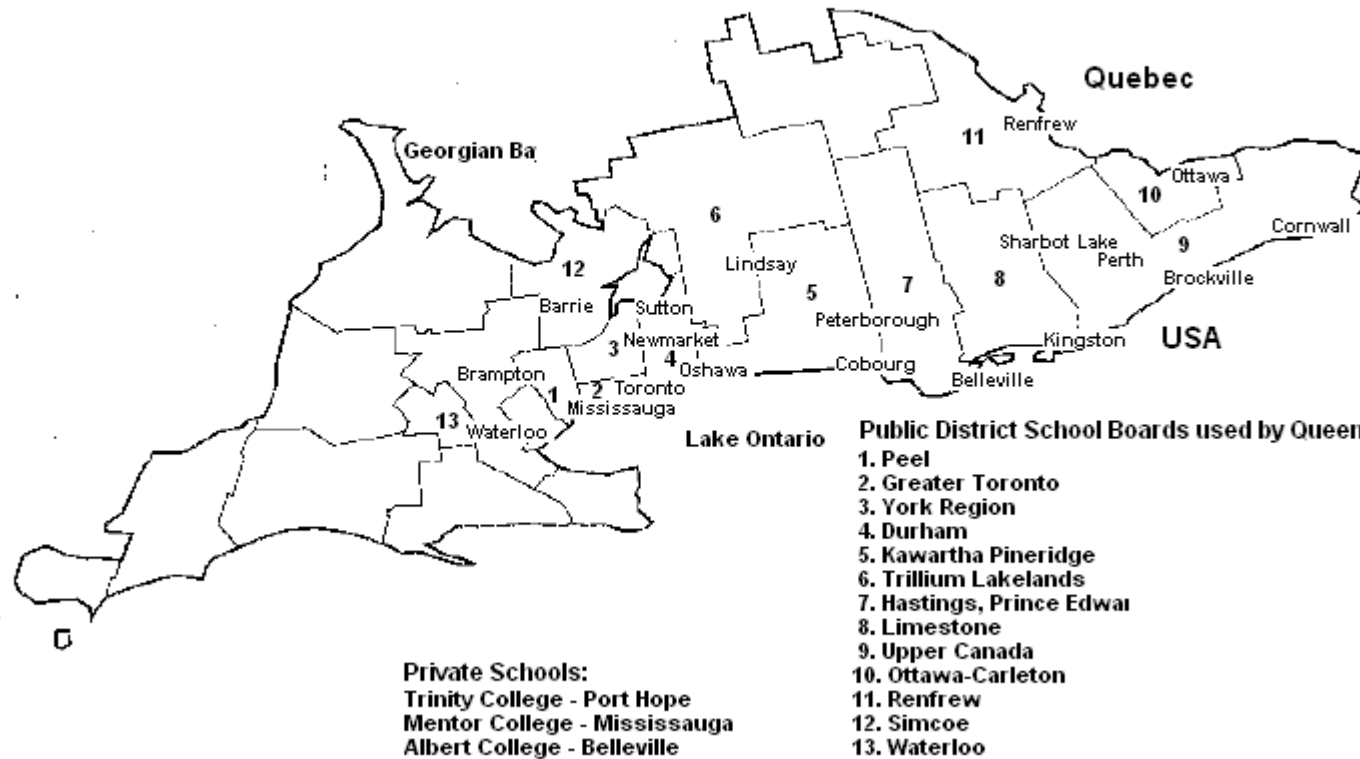
SUBJECT(S): _____

In answering the first two questions, be as brief as possible. Responses will be cut off at 1500 characters per question.

Only one page is allotted for all three questions.

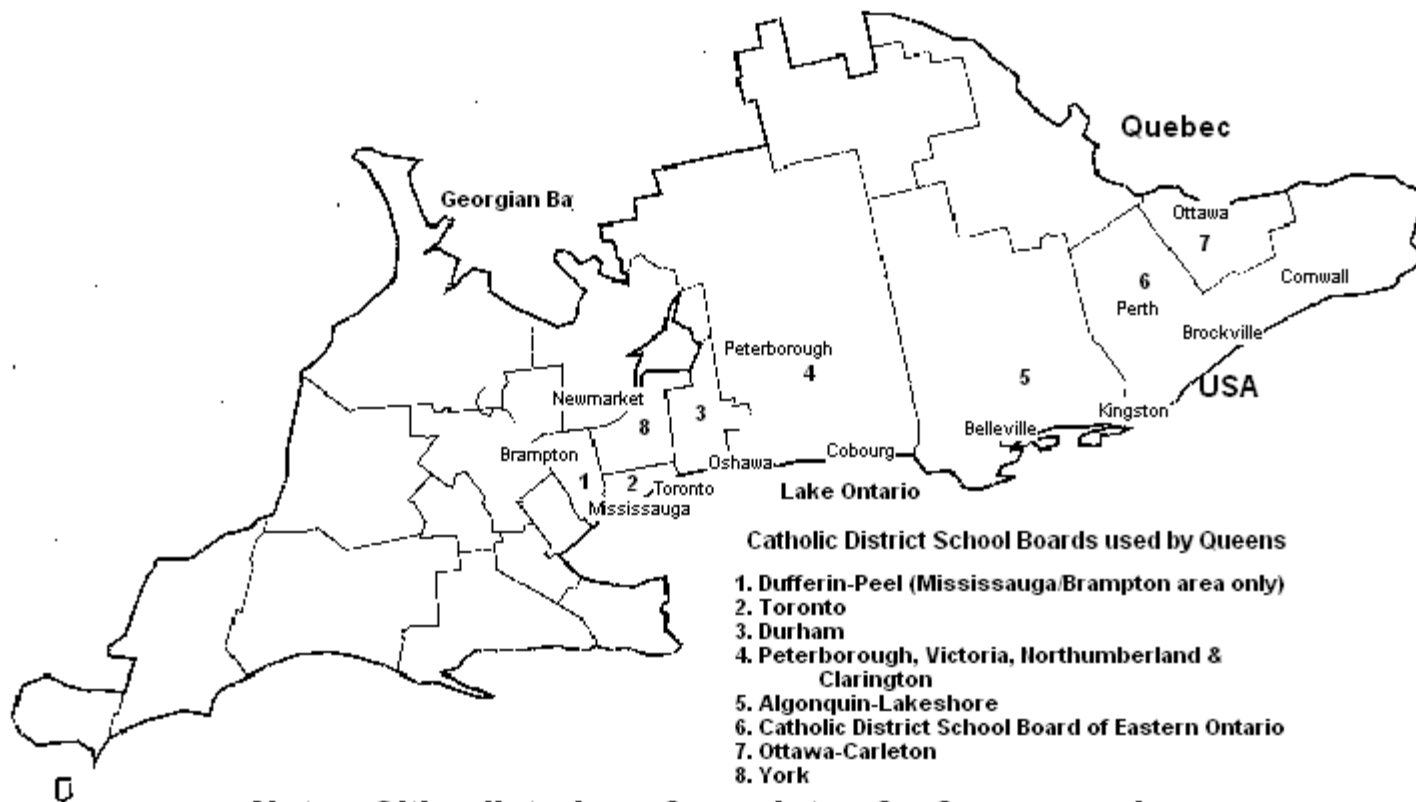
1. What special strengths, interests/talents (e.g. athletics, arts, travel, computers, etc.) or teacher related experiences will you bring to the students and staff in your Associate School?
2. Are there specific programs, activities, grade and/or subject areas in which you would like to be involved during the practicum?
3. In answering question 3, do not list all university courses, only those supporting your subjects. Do not list course codes. **List the courses horizontally separated by a semi-colon. Your response must fit within 10 lines of text.**
 - I/S candidates can list teaching subjects and courses taken that are relevant to them (e.g. History: Ancient Greece, Canadian History (1914-1945), economics, philosophy, etc.)
 - P/J candidates can list university majors(s) and minor concentrations
 - List any classroom experiences including grade levels and/or subjectsAcademic Background [not marks]

**Public District School Boards
used by
Queens Faculty of Education**



Note: Cities listed are for points of reference only.

**Catholic District School Boards
used by
Queens Faculty of Education**



Note: Cities listed are for points of reference only.